

**LIST OF OFFICE & COMPUTER STATIONARY FOR TENDER 2022-2023**

S.NO	ITEM DESCRIPTION	UNIT	ANL QTY	RATE	REMARKS
1	BLADE FOR PAPER CUTTER	Nos	3000		
2	CORRECTION PEN ( FLUID )	Nos	30		
3	COTTON ROLL SMALL	Nos	120		
4	CUTTER - PAPER	Nos	60		
5	DISPENSER Cello Tape	Nos	30		
6	DRAWING PINS - 65 GM SCHOLOR	Nos	3000		
7	FILE INDEX NORMAL/ CARD BOAD	Nos	1080		
8	LABEL COMPUTER - A4 ST-65	Nos	30		
9	LAMINATION POUCH A-3 SHEET	Nos	3000		
10	LAMINATION POUCH A-4 SIZE	Nos	3000		
11	MARKER / CHALK - TAILOR	Nos	36		
12	MOUSE PAD	Nos	60		
13	PAPER BUTTER REAM PADMAJI- 6.5 TO 7.5 KG (20 X 30)	Nos	30		
14	PAPER RENOIR IVORY SMOOTH 220 GSM 12x18	Nos	12000		
15	PAPER PLAIN EXEC. BOND	Pkt	3000		
16	PAPER Roll Kitchen ( 1.8 kg )	Nos	390		
17	PAPER Roll Kitchen ( 2.1 kg. above )	Nos	1410		
18	PAPER WHITE W / BORDER A4	Pkt	21000		
19	PARCHMENT PAPER A-4 YELL/ PL	Pkt	450		
20	PEN ( STAFF )	Nos	900		
21	PHOTOCOPIER A- 4 SIZE (1X500)	Pkt	480		
22	REGISTER PLAIN 3QR (192 PAGES)	Nos	210		
23	REGISTER PLAIN 4QR (240 PAGE)	Nos	30		
24	RIBBON ERC 38 -PRODOT	Nos	300		
25	RIBBON ERC- 38 EPSON / MATRIX	Nos	180		
26	SHARPNER ( PENCIL)	Nos	2400		
27	STAMP SELF INK	Nos	90		
28	STAPLER PIN ( MEDIUM/COMMON )	Nos	1470		
29	STICKER A-4 SIZE (1X100)	Nos	60		
30	TAPE ROLL 2 inch Nylone Brown	Nos	60		
31	TAPE ROLL Masking 1 inch 30 Mtr. ABBRO-2123	Nos	90		
32	TAPE ROLL Double Sided -1 inch wide	Nos	60		
33	THREAD ROLL #2 Polyester (Upholstery Use)	Nos	450		
34	TONER CARTRIDGE 55A STAR WORLD	Nos	30		
35	TONER CARTRIDGE C 280 GLOBAL	Nos	90		

NOTE : THE QUANTITIES AS MENTIONED ABOVE ARE TENTATIVE AND MAY VARY AS PER BUSINESS REQUIREMENT